

## C13 AWARDS CEREMONY

# STAGE MANAGER AND TECH CATEGORY

Stage Managing includes:

Fall festival:

- Setting up trophies and plaques for Awards Assembly
- Sound and lights for Awards Assembly

Shakespeare Festival:

- Setting up trophies and plaques for Awards Assembly
- Sound and lights for Awards Assembly
- Setting up chairs and throne
- Rehearsing and running pageant

Tech category for Fall Festival:

PRE-Festival:

- Arrange for 4-6 qualified tech judges

DAY OF Festival;

- Separate judges into two tech categories:
  - costumes/make-up
  - sets/lighting

Have forms for the judges

Explain rating system

Arrange hospitality for judges (coffee, etc.), and bring students from your school to be runners

# Shakespeare Cue Sheet

Opening Assembly— Outside in quad at 8:30 (renaissance music, podium with mike)

Finals—

1. House lights at low, video of the day going w/music #15 of “Kiss Me Kate”
2. CJ will announce the opening of finals (basic lighting) and will next announce the president of DTASC Roger Graziani  
spot Graziani, smoke, disco ball, blue lighting, 2001 music
3. Lights back to normal when Graziani speaks and ready for fashion show
4. Whatever I want for fashion show (big lights) and music “1492” #8.  
Spot King or Queen with music \_\_\_\_\_?
5. Lights go back to normal ready for calling of winners
6. Announcement of finalists who are receiving awards.  
Spot whatever group or person(s) walking aisle:  
Disco ball and runway lighting
7. Platform lighting for final scenes
8. Repeat steps 5-7 for each category
9. Sweepstakes Extravaganza for closing