

GUIDELINES FOR PARENT SUPERVISORS (DIVISIONS A AND B)

Welcome to our festival and thank you for volunteering to help make this a very memorable day for all of the students here today. The following is a list of times and places your help will be most needed.

1. **Morning Registration:** Help your group with registration, particularly with gathering meal orders, procuring tickets if this is being done and delivering payment for lunch. Help with distributing programs and making sure that all the students know the location of the first round where they will be performing.
2. **Opening Assembly:** Make sure all students are with their groups and have used the restrooms. Check with students one last time for room locations and to make sure everyone has purchased lunch or has taken all possessions off the bus such as LUNCH. Make sure students know where they are going.
3. **During rounds 1 and 2:** Offer to sell T-shirts, or help at an information table, or in the library with hospitality for the judges and/or find the host and offer to help with any lunch preparations.
4. **Lunch:** Make sure your group has lunch tickets and gets lunch. Help with general supervision. Remind ANY students where the trash cans are. If any group of students gets particularly out of order find a coach to handle the “teacher type” discipline. Let the coaches be the bad guys!!! If there are any first aid type situations, find the coach in question. When in doubt, go to the library to find a DTASC coach.
5. **Round 3 for A Division and Finals for B Division:** See if there is anything you can help with in the way of clean up. The library again is the main area to find out what needs to be done. You may watch a round if there is room, meaning if all the students in the room are accommodated and there is still room for you.
6. **Final Assemblies:** Help maintain quiet with your group. It is not necessary for you to attend to any other school’s group. Any situation that requires more discipline should be brought to the attention of your coach.

Thank you soooooo much for all your hard work!!!!